**AHMAD RAZI**

Nationality: Pakistan

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# PROFESSIONAL EXPERIENCE SUMMARY

* Seasoned business analyst with around 9 years of development, automation, and implementation of critical process in **Banking Sector, Insurance Business** as well in **Auto Leasing**.
* Re-Engineered whole Business process to comply with regulations (EU, China, Thailand etc.)
* Managed Multiple teams from (5-10) to complete the projects.
* Proficient in Technical Documentation (AS Is-To-Be, Requirement gathering, Multiple tiered BPMs etc.)

# DETAILED PROFESSIONAL EXPERIENCE

**Business Analyst**

**NetSol Technologies, Lahore**

(Sep 2017 to Present) 4 Years

* + - Managed and implemented multiple projects with complete SDLC
      * Mercedes Benz (Daimler Financial Services, Thailand)
      * Investec (UK)
      * Paccar Mexico
    - Documents Requirement Specification and Gap analysis
    - Evaluating business processes, anticipating requirements, uncovering areas for improvement, and developing and implementing solutions.
    - Designed and re-engineered business process flows
    - Slashed redundant process without undermining the risk mitigation.
    - Coordination with client and task allocation and monitoring the available resources.
    - Writing and conducting successful rounds of User Acceptance Testing (UATs).
    - Trained the end user and authored the training documents

**Manager Special Project (Payment System Development/Implementation)**

**Treasury Operations**. **MCB Bank**

(Feb 2013 to Nov 2016)

* + Implemented multiple projects and end to end implementations (SDLC)
    - Interbank Payment System Implementation in entire Bank (SBP requirements)
    - Blotter Management system for Treasury Back Office
    - Automated Pakistan Remittance Initiative.
  + Strategy development of to roll-out the system in 1200+ branches by consulting key stakeholders.
  + Lead directly human resource and lead the completion of project.
  + Conducting, designing and monitoring the User Acceptance Testing (UAT) sessions
  + Reduce human resource cost by 60% and TAT for transaction by 70%

**FX Officer**

**Treasury Operations.** **MCB Bank**

(Nov 2012 to Feb 2013)

* + Updated FX Operations Manual along with all Accounting Entries.
  + Co-authored MCB Derivatives Operations Manual.
  + Trend Analysis of FX Market in Pakistan

**Trainee Business Officer, MCB Bank**

(May 2012 to Nov 2012)

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| **PROFESSIONAL QUALIFICATION** | |
| **CFA** (2017) | **Chartered Financial Analyst (United States)** **Level 2** |
| **AIBP** (2012-2013): | **Associate Institute of Bankers Pakistan,** |
| **MBA** (June- 2012) | **IBA, University of the Punjab.**  (CGPA 3.57) **Major: Finance** |
| **INFORMATION TECHNOLOGY AND COMPUTER SKILLS** | |

* **Strong Expertise in MS Office (Excel, PowerPoint, Visio, Word)**
* **JIRA**
* **Process Flow Diagram**

**Key Words: SDLC, UAT, User acceptance testing, Process Flow. Business Analyst, Business Analysis, Requirement Gathering, Implementation, Training, Excel, Power Point, Word, Visio, Manager, Cost Saving, Project Management Business Match Strategy Implementation Analytical Skills Communication Product Development Microsoft Office Service Orientation Customer Satisfaction Business Units Communication Training, As-Is To-Be**